Wascana Racing Canoe Club

Job Title: Rec canoe Instructor
Term: Casual/Part time (April-June and Sept-Oct)
Reports to: Club Administrator or Head Coach
Start date: May 1st, 2017
Salary: $14.00

General Duties:
- Exhibit good interpersonal and communication skills with participants and teachers
- Ability to work independently
- Possesses strong technical recreational canoe skills with the ability to impart that knowledge to people learning the sport of canoeing
- Ability to work collaboratively with other coaches
- Maintains an overall positive atmosphere while coaching
- Willingness to take on miscellaneous tasks, dock supervision, passing on information, maintaining equipment and facilities in a clean and tidy manner and repairing equipment.

Specific Responsibilities:
- Instruct Recreation Canoe Curriculum in a professional manner
- Prepare fully for each session which includes;
  - Unlocking boats, paddles, lifejackets and safety kits
  - Sweeping of launch docks
  - Motorboats brought down to the water with gas, and safety requirements
- Ensure that all equipment is being used in the correct manner
- Ensure that all equipment is properly put away at final session of the day which includes;
  - Locking all boats, paddles, lifejackets and safety kits
  - Bring motorboats up the boathouse
  - Lock gas can away in Gas Box
- Arrive 15 minutes prior to the beginning of scheduled sessions and stay 15 minutes after each session ends.
- Check schedule and communicate with Club Administrator about availability and changes
- Track and submit timesheets to Club Administrator on preset dates

Certification Requirements:
- Paddle Canada Lake Water Certification

Suggested Certifications:
- Canoe Kids or ELCC Certification
- First Aid, CPR Certification
- Motorboat License
- Respect in Sport

Please email your resume and cover letter to wascanacanoekayak@gmail.com to apply. Applications are being taken on an ongoing basis.