

COVID-19 POSITIVE CASE PROCEDURE

ALWAYS

- Individuals who test positive must report result to Health, Safety & Wellness AND self-manage as per [provincial government guidelines](#).
- Notify Health, Safety & Wellness (HSW) by email at health.safety@uregina.ca or call (306) 337-2370.
- When an individual has tested positive, employees or students in the work group/class/lab will be notified (as applicable) to self-monitor for symptoms.

**Student Tests Positive
in Face to Face
Course Setting**

Class continues as
scheduled

Standard U of R
communication from
instructor to students
via email or UR
Courses.
HSW will assist.

**Employee Tests Positive
While Working on
Campus**

Standard U of R
communication from
manager/supervisor as
applicable to work
group/unit via email or
handout.
HSW will assist.

Course Instructor Tests Positive

Course continuation options include
substitute instructor, recorded
lecture/posted reading, and
temporary remote delivery (if the
instructor is largely asymptomatic).
Decision to be made through
consultation between the course
Instructor and Department
Head/Associate Dean.

Communication regarding course
continuation plan will be sent from the
instructor and/or faculty/department
as soon as possible to students via
email and/or UR Courses.

**Disruption to quality teaching
& learning experience due to
multiple student illness related
absences**

- Instructor notifies the Department Head and Associate Dean. The Dean can be engaged as required.
- Instructor, in consultation with the department head or associate dean, and HSW will assess the possibility of course alternatives (temporary remote, posted readings, recorded lectures, move to hyflex learning)

Communication regarding
course continuation plan
will be sent from the
instructor and/or
faculty/department as soon
as possible to students via
email and/or UR Courses.

**Disruption to work
area due to multiple
illness related
absences outside of
class settings
(research area, work
unit)**

Manager/PI/Director, in
consultation with
Associate Dean,
Associate Vice-
President, and HSW to
make decisions
regarding business
continuity and service
disruptions.

Communication
regarding business
continuity sent from
manager/supervisor to
workgroup/unit/
campus via email or
handout.